



MICHIGAN DEPARTMENT OF ENVIRONMENTAL QUALITY  
WATER BUREAU  
<http://michigan.gov/deq>  
REQUEST FOR MODIFICATION OR TERMINATION OF COVERAGE UNDER THE  
NATIONAL POLLUTANT DISCHARGE ELIMINATION SYSTEM  
STORM WATER DISCHARGES FROM MS4s  
By Authority of Act 451, PA 1994, Part 31

DEQ only do not write in this space

Submission of this Municipal Separate Storm Sewer System (MS4) permit modification/termination request provides baseline information for determining which areas in the municipality identified below need to have permit authorization for storm water discharges associated with a MS4 in Michigan.

## SECTION I

### OWNER/PERMITEE INFORMATION

MUNICIPALITY NAME

ADDRESS 1

ADDRESS 2

CITY

STATE

ZIP CODE

CONTACT PERSON

CONTACT PERSON TELEPHONE)

### THIS FACILITY HOLDS EXISTING NPDES PERMIT:

Please list any other NPDES number(s):

## CERTIFICATION

State of Michigan regulations require this form be signed as follows:

**Municipal, state, or other public facility:** by a principal executive officer, the mayor, village president, city or village manager, township supervisor, or other duly authorized employee.

I certify under penalty of law that I have read and understand the requirements of this form.

I certify, under penalty of law, that this document and all attachments were prepared by me, or under my direction or supervision in accordance with a system to assure qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person(s) who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.

Printed name:

Title:

Signature:

Date:

**FOR PERMIT MODIFICATION, PLEASE RETURN THIS COMPLETED FORM (front and back), AND ANY ATTACHMENTS, TO:**

**Michigan Department of Environmental Quality  
Water Bureau, Permits Section  
P.O. Box 30273  
Lansing, Michigan, 48909**

**IF THIS IS FOR A COMPLETE TERMINATION OF YOUR PERMIT, PLEASE RETURN THE FORM TO YOUR DISTRICT OFFICE (SEE DISTRICT OFFICE ADDRESSES IN APPENDIX B). IF YOU NEED ASSISTANCE IN COMPLETING THIS FORM PLEASE CONTACT YOUR DISTRICT OFFICE.**

**NOTE:** There are TWO pages to complete the MS4 permit modification request. Please make sure that both the front and back of this form have been completed prior to submitting.

## SECTION II

**PLEASE MARK ALL BOXES THAT APPLY, AND PROVIDE A MAP SHOWING THE IDENTIFIED PROPERTIES AS WELL AS A LIST OF THE PHYSICAL ADDRESSES FOR EACH IDENTIFIED PROPERTY**

1. Buildings, Facilities, and Associated Infrastructure (Check the box to the right if the applicant owns or operates any of the following properties::)	Check if the applicant owns or operates	Check If the applicant owns or operates a separate storm sewer (see definition in Appendix A) that serve this property	Check if the separate storm sewer is interconnected to a storm sewer operated by someone else. If not interconnected, please describe the system on a separate sheet of paper
Police station(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Fire station(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Library(ies)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Administration building(s) (e.g., city hall)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Public Works Facility(ies) • Maintenance Garage • Storage Yard	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Park(s)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Cemetery(ies)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Streets, roads, or highways • Gravel • Paved	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>
Parking lots associated with municipally owned or operated buildings or facilities	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Waste disposal areas or unregulated landfills/dumps	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Open or vacant land it maintains	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Other properties it maintains, not counting road and drain rights of way (describe)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

2. Does the applicant own or operate any MS4s that serve properties owned or operated by someone else? **Yes or No.**

If Yes, please describe the properties served and the location of the MS4(s).

3. Does the applicant serve as the permittee on behalf of any MS4s owned or operated by other public entities; aka: nested jurisdictions? **Yes or No.**

If Yes, please identify the locations of the nested jurisdictions on the map of the applicant's properties.

4. Do you know or have reason to believe that there are any MS4s of unknown ownership within the applicant's jurisdictional boundaries? **Yes or No.**

If Yes, please identify the location of these "orphaned" drains on the map of the applicant's properties.

## APPENDIX A

### **DEFINITIONS**

**“Nested Jurisdiction”** means a public body other than a city, village, or township, which owns or operates a separate storm sewer system. Nested jurisdictions may include, but are not limited to, school districts, public colleges and universities, or county, state, and federal agencies. The term “nested” means that it is nested within the larger jurisdiction of a city, village, or township.

**“Separate storm sewer”** means a conveyance or system of conveyances designed or used for collecting or conveying storm water;

(i) Which is not a combined sewer; and

(ii) Which is not part of a Publicly Owned Treatment Works (POTW) as defined at 40 CFR 122.2.

### **MS4 FLOW CHART**

If the answer is yes, proceed to the next question. If the answer is no, an MS4 NPDES permit is not needed. References are from the Part 21 rules; R 323.2101 through 2197.

#### **i. Is the discharge storm water?**

2104(t) **"Storm water"** means storm water runoff, snow melt runoff, and surface runoff and drainage.

#### **ii. Does the discharge go through a “separate storm sewer system”?**

2104(m) **"Separate storm sewer system"** means a system of drainage, including, but not limited to, roads, catch basins, curbs, gutters, parking lots, ditches, conduits, pumping devices, or man-made channels, which has the following characteristics:

(i) The system is not a combined sewer where storm water mixes with sanitary wastes.

(ii) The system is not part of a publicly owned treatment works.

#### **iii. Is the “separate storm sewer” owned or operated by a municipality?**

2103(o) **"Municipal separate storm sewer system"** or **"MS4"** means all separate storm sewers that are owned or operated by the United States, a state, city, village, township, county, district, association, or other public body created by or pursuant to state law, having jurisdiction over disposal of sewage, industrial wastes, storm water, or other wastes, including special districts under state law, such as a sewer district, flood control district, or drainage district, or similar entity, or a designated or approved management agency under Section 208 of the federal act that discharges to waters of the state. This term includes systems similar to separate storm sewer systems in municipalities, such as systems at military bases, large hospital or prison complexes, and highways and

other thoroughfares. The term does not include separate storm sewers in very discrete areas, such as individual buildings.

**iv. Does the MS4 discharge to surface waters?**

2104(i) "**Regulated MS4**" means an MS4 that is required to have a national permit to discharge storm water into surface waters of the state pursuant to R 323.2161(c), (d), (e), or (f).

**v. Does the storm water flow from an "urbanized area"?**

2104(x) "**Urbanized area**" means a place and the adjacent densely-populated territory that together have a minimum population of 50,000 people, as defined by the United States Bureau of the Census and as determined by the latest available decennial census.

2161(1) A person who discharges storm water that is subject to regulation pursuant to the provisions of section 402(p) of the federal act and the corresponding regulations promulgated in 40 C.F.R. §122.26 (2000) shall apply for or obtain a national permit if the person has, will have, or operates any of the following:

(c) An MS4 located in an **urbanized area**, except those exempted through cooperation with a permitted MS4 owner or operator under R 323.2161(2). **Only storm water that flows from within the urbanized area is regulated.**

NOTE: Paragraphs (d), (e), and (f) identify pollution concerns under which the Department of Environmental Quality may designate the need for MS4 discharge authorization outside of an urbanized area.

**vi. Is the separate storm sewer system such that it is not in a very discrete area, such as an individual building? (See iii. above)**

Please note the following definitions:

**Discrete:** apart or detached from others; separate; distinct

**Area:** a geographical region: tract

To assist in making this determination, consider the system of drainage involved by locating the discharge to surface waters of the state, and noting the entire system of drainage involved that includes the separate storm sewer in question. If the separate storm sewer is for an individual building and associated parking and access roads in a very discrete area (essentially by itself as a system of drainage – not interconnected to a more extensive MS4), then an MS4 permit may not be required.

## APPENDIX B

### DEQ DISTRICT OFFICE ADDRESSES AND COUNTY JURISDICTIONS

<u>DEQ DISTRICT OFFICES</u>	<u>TELEPHONE #</u>	<u>COUNTY JURISDICTIONS</u>		
CADILLAC DISTRICT OFFICE 120 WEST CHAPIN ST CADILLAC MI 49601-2158	(231) 775-3960	ALPENA ALCONA ANTRIM BENZIE CHARLEVOIX CHEBOYGAN CRAWFORD EMMET	GRAND TRAVERSE KALKASKA LAKE LEELANAU MANISTEE MASON MISSAUKEE	MORENCY OSCEOLA OSCODA OTSEGO PRESQUE ISLE ROSCOMMON WEXFORD
SOUTHEAST MICHIGAN DISTRICT OFFICE 27700 DONALD COURT WARREN, MI 48092-2793	(586) 753-3700	MACOMB OAKLAND	ST. CLAIR	WAYNE
GRAND RAPIDS DISTRICT OFFICE 4460 44 <sup>TH</sup> STREET, S.E. SUITE E KENTWOOD, MI 49512	(616) 356-0500	BARRY IONIA KENT	MECOSTA MONTCALM MUSKEGON	NEWAYGO OCEANA OTTAWA
JACKSON DISTRICT OFFICE 301 EAST LOUIS GLICK HIGHWAY JACKSON MI 49201-1556	(517) 780-7690	HILLSDALE JACKSON	LENAWEE MONROE	WASHTENAW
UPPER PENINSULA DISTRICT OFFICE 420 5 <sup>TH</sup> STREET QWINN MI 49841	(906) 346-8300	ALGER BARAGA CHIPPEWA DELTA DICKINSON	GOGEBIC HOUGHTON IRON KEWEENAW LUCE	MARQUETTE MACKINAC MENOMINEE ONTONAGON SCHOOLCRAFT
KALAMAZOO DISTRICT OFFICE 7953 ADOBE ROAD KALAMAZOO MI 49009- 5026	(269) 567-3500	ALLEGAN BERRIEN BRANCH	CALHOUN CASS KALAMAZOO	ST. JOSEPH VAN BUREN
SAGINAW BAY DISTRICT OFFICE 503 NORTH EUCLID AVENUE, SUITE 1 BAY CITY, MI 48706-2965	(989) 686-8025	ARENAC BAY CLARE GLADWIN	HURON IOSCO ISABELLA MIDLAND	OGEMAW SAGINAW SANILAC TUSCOLA
LANSING DISTRICT OFFICE CONSTITUTION HALL 4 <sup>TH</sup> FLOOR NORTH 525 WEST ALLEGAN PO BOX 30242 LANSING, MI 48909	(517) 335-4598	CLINTON EATON GENESEE	GRATIOT INGHAM LAPEER	LIVINGSTON SHIAWASSEE